

OGC Has Reviewed

5.5 Lump-Sum Annual Leave Payments and Transfers of Leave

a. Employees or agents transferring to this Agency from other Government departments, agencies or organizations under the same leave system will have their annual and sick leave records transferred whenever conditions of security will permit. In the event that an employee or agent is paid a lump sum for accrued annual leave by his former Government department, agency or organization, he shall report to the Finance Division the gross amount paid, the period covered by the payment, and the salary rate at which paid. Appropriate arrangements will then be made with the Finance Division for repayment of that portion of the lump-sum payment representing the period the employee or agent was on duty with this Agency.

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c. Payment by this Agency of a lump sum for accrued annual leave will only be made when there is a bona fide separation from Government service, or a change in status resulting in the employee or agent being subject to a different leave system.